METROCON 2024
Paper Presentation Guidelines

<u>**Type of Articles:**</u>
- Randomised controlled trials, cohort study, retrospective studies, metanalysis.
- Case reports and case series will be considered on merit.

<u>**Abstract:**</u>

- Should be structured according to the CONSORT/ STROBE/ PRISMA guidelines
- Maximum of 300 words
- Include MeSH keywords (4-5)

<u>**Design your presentation layout in the following sections (for studies and trials):**</u>

1. Title, author(s), affiliation.
2. Purpose/ introduction
3. Methods
4. Results
5. Conclusions
6. References

<u>**Case series and reports should include the following sections:**</u>

1. Title, author(s), affiliation
2. Introduction
3. Case Report
4. Discussion and conclusion
5. References

- The presentationr must be prepared in **maximum 10 slides** using Power point presentation in the **LANDSCAPE** mode (aspect ratio 16:9) in the provided template.
- Time limit for the presentation will be 8 mins + 2 mins for Q&A.
- Use uniform font style (Times New Roman/ Arial/ Calibri font style)
- The title should be emphasized by the use of bold-face type, font size 28-32 pt.
- The subtitle should be printed in the same kind of lettering.
- The use of diagrams and infographics makes the presentation more attractive and effective and are recommended.
- Illustrations/images/photographs used in the presentation should be enlarged enough to show relevant details

Ethics Committee approvals/ waiver

- It is mandatory for prospective RCT or studies to have obtained clearance from their respective institutional ethics committee or review board. Retrospective studies or audits need to have a written waiver. A copy of the approval or waiver letter has to be submitted along with the final poster.
- It is recommended that case reports and case series also have a waiver letter from their respective ethics committee or review boards.

Submission deadline

- Abstracts that are complete in all respects should be submitted on or before 1st June 2024, 5 PM. Abstracts with 'results pending' will not be accepted.
- Scientific committee will communicate their acceptance by 10th June 2024.
- Final presentation ppts that are complete in all aspects should be sent to shikharmore@gmail.com and CC to dr.arunangshu@gmail.com and rakhikhemka10@gmail.com latest by 30th June 2024, 5:00 PM. No changes or late entries will be entertained.
- Email subject line should read "Final presentation for METROCON 24" and the file name should be the presenters' name.

In case of any further queries or clarification, please contact dr.arunangshu@gmail.com or shikharmore@gmail.com